

THIN LINE SOFTWARE**NIBRS 2025 READINESS CHECKLIST**

Texas NIBRS 2025 Readiness Checklist

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Printable take-away from NIBRS 2025 for Texas law enforcement.

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A practical preparation checklist for chiefs, records personnel, NIBRS coordinators, RMS administrators, supervisors, IT personnel, and RMS vendors. Use it to organize the transition. It does not determine NIBRS compliance or certification.

Current reporting

- ☐ Confirm which NIBRS specification our RMS currently produces.
- ☐ Confirm which specification Texas DPS currently accepts.
- ☐ Confirm whether we submit XML, flat file, or another applicable method.
- ☐ Confirm which Texas-Centric specification our system uses.
- ☐ Confirm our current NIBRS certification/reporting status.
- ☐ Identify our agency NIBRS/UCR contact.
- ☐ Confirm someone receives Texas UCR Listserv updates.

RMS vendor

- ☐ Has the vendor reviewed the FBI 2025 Technical Specification?
- ☐ Has the vendor reviewed the FBI 2025 User Manual?
- ☐ Has the vendor reviewed the current XML specification if applicable?
- ☐ Is the vendor tracking Texas DPS's v2025 implementation?
- ☐ Does the vendor understand Texas's announced Data Element 7 exception?
- ☐ Will Texas-specific Segment 8/9 reporting remain supported?
- ☐ Are application/data-entry changes required?
- ☐ Are database/data-structure changes required?
- ☐ Are offense mappings affected?
- ☐ Are validation rules changing?
- ☐ Is an RMS update required?
- ☐ When will that update be available?
- ☐ What testing will the vendor perform?
- ☐ What agency testing is required?

Agency preparation

- ☐ Identify any new or changed fields visible to users.
- ☐ Identify affected report-entry workflows.
- ☐ Identify affected Records/NIBRS review workflows.
- ☐ Identify training needed before deployment.
- ☐ Review applicable offense mappings.
- ☐ Review Texas-specific reporting configuration.
- ☐ Identify any local integrations affected by schema/output changes.
- ☐ Establish who will validate the transition.

Testing

Where applicable:

- ☐ Generate representative v2025 test records.
- ☐ Include multiple offense types.
- ☐ Include victim/offender relationships.
- ☐ Include property.
- ☐ Include arrests.
- ☐ Include applicable Texas-specific Segment 8/9 scenarios.
- ☐ Validate XML/schema output if applicable.
- ☐ Review NIBRS business-rule validation.
- ☐ Review Texas-specific validation.
- ☐ Complete DPS testing/certification requirements where applicable.
- ☐ Resolve errors before production transition.

When Texas deploys v2025

- ☐ Confirm the official DPS deployment notice.
- ☐ Confirm v2025 appears in current Texas technical guidance as applicable.
- ☐ Confirm RMS production version is deployed.
- ☐ Confirm agency configuration.
- ☐ Confirm users know about applicable workflow changes.
- ☐ Generate first production submission.
- ☐ Confirm DPS acceptance.
- ☐ Review all errors and warnings.
- ☐ Correct the operational records where applicable.
- ☐ Resubmit as necessary.
- ☐ Document successful transition.

Watch Data Element 7

The most important watch item

The FBI 2025 specification includes the new Unfounded value. Texas DPS announced on September 16, 2026 that it will not implement that value initially. DPS said agencies will be notified if or when that changes.

- ☐ Confirm current DPS guidance before enabling the value.
- ☐ Confirm how the RMS vendor handles the Texas exception.
- ☐ Do not assume federal support means Texas acceptance.
- ☐ Recheck this item when DPS publishes future guidance.

Checklist disclaimer

This checklist is a practical workflow aid. It does not replace current FBI or Texas DPS NIBRS specifications, certification procedures, or implementation guidance.

Generated from the Thin Line Software resource library. Read this guide online: <https://thinline.software/resources/texas-nibrs-2025-transition-guide#nibrs-2025-readiness-checklist>